



APRIL 16, 17, 18, 2010

(Business Name) \_\_\_\_\_

(Contact) \_\_\_\_\_

(Address) \_\_\_\_\_

(City/Province/Postal Code) \_\_\_\_\_

(Telephone No.) \_\_\_\_\_

(Fax No.) \_\_\_\_\_

(Email) \_\_\_\_\_

**Insurance Company**

**Policy number**

*The above named exhibitor hereby agrees to participate in Caledon Home Show April 16, 17, 18, 2010, & the exhibitor agrees to abide by all rules and procedures adopted by the Chamber in connection with the management of the Caledon Home Show and agrees that the Chamber shall have the right to adopt, revoke, amend or modify any rule or procedure deemed necessary either prior to or during the exhibition, in its sole discretion. The Chamber will not be liable for non-fulfillment of this contract if due to any reason beyond its control.*

(Authorized Signature) \_\_\_\_\_

(Date) \_\_\_\_\_

Description of Product or Service \_\_\_\_\_

<input type="checkbox"/>	8 x 10 indoor space \$450.00 ea. (Chamber member)	\$
<input type="checkbox"/>	8 x 10 indoor space \$600.00 ea. (Non-member)	\$
<input type="checkbox"/>	8 x 10 indoor premium space (marked in pink) add \$35.00	\$
<input type="checkbox"/>	Outdoor space \$3.00 per sq. ft. Minimum charge \$325.00	\$
<input type="checkbox"/>	6' banquet table w/cloth & skirt @ \$37.00 ea	\$
<input type="checkbox"/>	Add \$50.00 surcharge if cooking in your booth	\$
	Sub Total	\$
	G.S.T. 5% (12183 1341 RT)	\$
	Total	\$

*All booths have electricity*

*A \$50.00 surcharge for electricity will be charged for booths doing cooking demonstrations. These booths must be located on the outer perimeter of the arena.*

Payment method: Cheques payable to: "**Caledon Chamber of Commerce**",

VISA  MasterCard  Cheque

Card Number \_\_\_\_\_

Expiry Date \_\_\_\_\_

**Your space is not guaranteed until full payment and completed contract is received**

I would like to contribute a gift to the Penny Raffle.

Owned & Operated by the Caledon Chamber of Commerce  
 Tel: 905-857-7393 fax: 905-857-7405 email: info@caledonchamber.com  
 12596 Hwy. #50 South, - Bolton, Ontario L7E 1T6

## CALEDON HOME SHOW 2008 April 16, 17, 18, 2010

### Rules and Procedures

Location: Bolton Arena  
150 Queen Street South, Bolton

#### EXHIBITOR CONTRACT - PLEASE READ CAREFULLY:

This contract must be fully completed, signed and submitted with an attached non-refundable deposit payment of \$75.00 per booth in order to secure an exhibit booth space. **Balance of contract is due & payable to the Caledon Chamber of Commerce by March 5<sup>th</sup>, 2010. Balance is non-refundable after March 26, 2010.** Booths are assigned on a first come first serve basis. In the event that an exhibitor fails to submit a fully paid completed contract or fails to comply in any respect with the terms of this contract, the Chamber shall have the right to resell the applicable exhibit space.

*Your booth number is not guaranteed. Numbers are subject to final arrangements and may change as necessary.*

- I. **All exhibitors must have liability insurance pertaining to the Caledon Home Show.** All property on display shall be at the sole risk of the exhibitor. The exhibitor is responsible for the placement and cost of insurance related to its participation in the show.
- II. The Chamber will provide access to the exhibit space (Bolton Arena – 150 Queen Street South, Bolton) commencing at 7:00 a.m. on Friday, April 16, 2010 for the purpose of preparing displays. Exhibitors must have completed the set up and preparation of their displays prior to 2:00 p.m. on Friday, April 16, 2010. Exhibitors, who have not checked in at the exhibition premises by at least 12:00 p.m. on Friday, April 16, will forfeit their booth and application fees. Exhibitors are notified that the main access door at the west end of the exhibition premises will be closed at 1:00 p.m. on Friday, April 16, in order to allow exhibitors in that area to set up their displays.
- III. The hours of operation are: Friday 4 pm – 9 pm / Saturday 10 am – 6 pm / Sunday 10 am – 4 pm
- IV. Booths must be dismantled Sunday, April 18, 2010 beginning **NO EARLIER than closing of the show to the general public at 4:00 p.m.** Booths and displays must be completely dismantled and all property removed by 10:00 p.m. on Sunday, April 18, 2010.
- V. Exhibitor displays must have a staff person present at all times that the show is open to the public.
- VI. The Chamber reserves the right to refuse applications from exhibitors or prohibit or eject exhibitors from the exhibition when, in the Chamber's opinion any exhibitor's display, merchandise, services or advertising are not in keeping with the desired attributes of the Caledon Home Show or when an exhibitor behaves in such a manner that does not support the objectives of the event or the Caledon Chamber of Commerce.
- VII. No signs or display materials may protrude beyond the boundaries of the rented display area. Exhibitor activities must be restricted to the rented display area unless prior permission has been given by the Chamber. Dimensions are 10' wide x 8' deep x 8' high. The Chamber provides an 8' back curtain and 2.5' side curtain. (blue).
- VIII. Any goods shipped to the exhibition premises must be clearly marked with the name of the exhibitor and the number of the exhibitor's booth. Goods must be shipped prepaid, as there will be no one at the building authorized to accept any other form of delivery. The Chamber assumes no responsibility for loss or damage to goods before, during or after the show.
- IX. The exhibitor will be responsible for any damage caused to building floors, walls, asphalt parking surface, or property of other exhibitors. Exhibitors may not apply paint, adhesives, or other coatings to building floors, walls, installations, or parking lot surface.
- X. The distribution and or sale of any food product must be approved by the Caledon Chamber of Commerce upon registration.
- XI. No distribution of promotional material outside of your booth. This includes flyers on vehicles in the parking
- XII. Please list the products and services that will be displayed in your booth. Only products listed will be allowed and only one business per booth.

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I have read the above terms and conditions and agree to abide by them. \_\_\_\_\_.

(Signature of Exhibitor)